



## Finance Specialist

We are an international technical service provider with over 250 technicians delivering services to industry and energy sectors around the world. Our DNA is half-Danish and half-Polish, and today we are looking for a competent, well-organized colleague who is interested in finance.

### As a part of our team you will be responsible for:

- Organization of invoicing plan and preparing sales invoices (for all Group companies)
- Performing intercompany settlements
- Daily monitoring of incoming payments & reminding customers
- Delivering sales documentation for accounting office
- Reviewing and reconciling of customers account balances, investigating on discrepancies
- Communication with customers in field of invoicing & payment monitoring
- Participating in month end closing process
- Supporting team with daily tasks
- Cooperating with other departments

### You are a perfect candidate if you:

- Are very good in English, spoken and written
- Have a good understanding of general accounting principles and AR finance area
- Have an experience in finance & accounting
- Are well-organized and pay attention to details
- Are flexible and results-oriented person
- Have an ability to think analytically
- Have very good practical knowledge of MS tools
- Have an experience from an international organization - will be an advantage

### We offer:

- Employment contract and attractive salary aligned to your skills, experience and performance
- Challenging job in an established, well-run company where your opinion matters, and standards are high
- We are open to people of all nationalities and offer work within Scandinavian corporate culture with high level of independence
- Friendly atmosphere in a well-organized, ergonomic and a pleasant office in the centre of Szczecin
- Private medical care for you and your family after 3 months of employment
- Integration parties
- Possibility to growth and self-development through professional training and courses financed by the company

If you are interested in this position, please send us your application (CV + cover letter + relevant references and documentation for education in one PDF file) in an email to [job@eryk.com](mailto:job@eryk.com) and mark it "**Finance Specialist**". We reserve the right to contact only selected candidates.

**Do you want to see some pictures from our office and project lives? Check out our social media!**

 Facebook – <https://www.facebook.com/Eryk.International/>

 Instagram - <https://www.instagram.com/eryk.group/>



Please include: „I hereby consent to processing of my personal data included in my job application for the needs of the current and future recruitment processes (according to the Personal Data Protection Act of 29.08.1997, Dz.U. No. 133 item 883)“ Providing personal data in a CV is voluntary but necessary for the recruitment process. Personal data will be processed pursuant to Article 6 para. 1-point a and c of the general regulation on the protection of personal data of April 27, 2016. At any time, you can withdraw your consent by contacting us at [hr@eryk.com](mailto:hr@eryk.com). The administrator of personal data is BIC Electric Sp. Z o.o. with headquarters in Szczecin, ul. Brama Portowa 1, 70-225. Personal data will be processed until the completion of recruitment, but no longer than three months from the date of recruitment completion. Please include: „I hereby consent to processing of my personal data included in my job application for the needs of the current and future recruitment processes (according to the Personal Data Protection Act of 29.08.1997, Dz.U. No. 133 item 883)“